

# Various MISC Services

## A. Issue of Birth Certificate

**Birth Certificate would be issued only on the basis of particulars of valid Indian passport.**

### Check-List of Documents:-

1. Duly filled in Miscellaneous application form ([Click Here](#))
2. Self attested copy of current valid Indian passport (first and last pages with personal particulars)
3. Self attested copy of valid German Visa/Resident Permit
4. Copy of City Registration (Meldenbischung)
5. Receipt of Fee deposited ([Fee details- Click here](#)) For Bank Transfer ([Click here](#))
6. Please include a self-addressed A4-sized return envelope, properly stamped with at least 4.50 Euros in postage and with tracking included (Einschreiben). For more information [click here](#)

Processing Time: 7 working days from the date of receipt of application in the Consulate.

## B. Police Clearance Certificate (PCC-Indian National)

### Check-List of Documents:-

1. Duly filled in [application form](#)
2. Self attested copy of current valid Indian passport (first and last pages with personal particulars)
3. Self attested copy of valid German Visa/Resident Permit
4. Copy of City Registration (Meldenbischung)
5. Receipt of Fee deposited ([Fee details- Click here](#)) For Bank Transfer ([Click here](#))
6. Please include a self-addressed A4-sized return envelope, properly stamped with at least 4.50 Euros in postage and with tracking included (Einschreiben). For more information [click here](#)

- Processing Time: 4-6 weeks from the date of receipt of application in the Consulate. However, it may take longer as it depends on the receipt of the clearance from Police Authorities in India.

## C. Police Clearance Certificate (PCC-Foreign National)

### Check-List of Documents:-

1. Duly filled in [application form](#).
2. Self-attested copy of current passport with Indian immigration stamps (Entry and Exit both)
3. Self attested copy of valid German Visa/Resident Permit
4. Copy of City Registration (Meldenbischung)
5. Receipt of Fee deposited ([Fee details- Click here](#)) For Bank Transfer ([Click here](#))
6. Please include a self-addressed A4-sized return envelope, properly stamped with at least 4.50 Euros in postage and with tracking included (Einschreiben). For more information [click here](#)

- Processing Time: 7 working days from the date of receipt of application in the Consulate.

## D. Name Change Certificate

Name Change Certificate would be issued on the basis of particulars of Indian passport. If name has been changed in passport, then only one is eligible for the Name Change Certificate.

### **Check-List of Documents:-**

1. Duly filled in Miscellaneous application form ([Click Here](#))
2. Self attested copy of current valid Indian passport (first and last pages with personal particulars)
3. Self-attested copy of previous Indian passport (first and last pages with personal particulars)
4. Self attested copy of valid German Visa/Resident Permit
5. Copy of City Registration (Meldenbischung)
6. Receipt of Fee deposited ([Fee details- Click here](#)) For Bank Transfer ([Click here](#))
7. Please include a self-addressed A4-sized return envelope, properly stamped with at least 4.50 Euros in postage and with tracking included (Einschreiben). For more information [click here](#)

- Processing Time: 7 working days from the date of receipt of application in the Consulate.

## E. No Objection for Newborn Name

### **Check-List of Documents:-**

1. Duly filled in Miscellaneous [application form](#)
2. Self-attested copy of current valid Indian passports of both the parents (first and last pages with personal particulars)
3. Self-attested copy of valid German Visa/Resident Permit
4. Copy of City Registration (Meldenbischung)
5. Receipt of Fee deposited ([Fee details- Click here](#)) For Bank Transfer ([Click here](#))
6. This certificate cannot be issued in anticipation of the birth so it is requested to submit proof of Birth of the Child like documents issued by clinic/hospital etc.
7. Please include a self-addressed A4-sized return envelope, properly stamped with at least 4.50 Euros in postage and with tracking included (Einschreiben). For more information [click here](#)

- Processing Time: 7 working days from the date of receipt of application in the Consulate.

## F. Non-Resident Indian (NRI) Certificate

An NRI certificate is an official document issued by the Consulate that confirms a person's status as a Non-Resident Indian (NRI).

### **Check-List of Documents:-**

1. Duly filled in Miscellaneous [application form](#)
2. Self attested copy of current valid Indian passport (all pages from first to last; clearly indicating page number).

3. List of their entry/exit into/from India to confirm length of total stay in foreign country during a particular financial year (April to March). [Click here](#) for Entry/Exit Form.
4. An affidavit/declaration that they have stayed abroad for more than 182 days during a particular financial year (March to April).
5. Self-attested copy of valid German Visa/Resident Permit
6. Copy of City Registration (Meldenbischungung)
7. Receipt of Fee deposited ([Fee details- Click here](#)) For Bank Transfer ([Click here](#))
8. Please include a self-addressed A4-sized return envelope, properly stamped with at least 4.50 Euros in postage and with tracking included (Einschreiben). For more information [click here](#)

Processing Time: 7 working days from the date of receipt of application in the Consulate.

## G. OCI Status Certificate

### Check-List of Documents:-

1. Duly filled in Miscellaneous [application form](#)
2. Self attested copy of current foreign passport
3. Copy of valid OCI Card of the applicant
4. Copy of the Visa/Resident Permit
5. City Registration (Meldenbischungung)
6. Receipt of Fee deposited ([Fee details- Click here](#)) For Bank Transfer ([Click here](#))
7. Please include a self-addressed A4-sized return envelope, properly stamped with at least 4.50 Euros in postage and with tracking included (Einschreiben). For more information [click here](#)

Processing Time: 7 working days from the date of receipt of application in the Consulate.

## H. Name Certificate

### Check-List of Documents:-

1. Duly filled in Miscellaneous [application form](#)
2. Self attested copy of current valid Indian passport (first and last pages with personal particulars)
3. Self attested copy of valid German Visa/Resident Permit
4. Copy of City Registration (Meldenbischungung)
5. Receipt of Fee deposited ([Fee details- Click here](#)) For Bank Transfer ([Click here](#))
6. The issuance of the certificate is subject to verification of the Documents/credentials submitted by the applicant
7. Please include a self-addressed A4-sized return envelope, properly stamped with at least 4.50 Euros in postage and with tracking included (Einschreiben). For more information [click here](#)

Processing Time: 7 working days from the date of receipt of application in the Consulate.

For any query related to Misc. Services, please write at [passport\[dot\]munich\[at\]mea\[dot\]gov\[dot\]in](mailto:passport[dot]munich[at]mea[dot]gov[dot]in).  
In case you do not get any reply within 7 working days you may write at [cons\[dot\]munich\[at\]mea\[dot\]gov\[dot\]in](mailto:cons[dot]munich[at]mea[dot]gov[dot]in)