

RTI Act, 2005

INFORMATION ABOUT THE CONSULATE GENERAL OF INDIA, MUNICH REQUIRED UNDER SECTION 4(1)(B) OF THE Right to Information ACT, 2005

(i)	The particulars of its organization, functions and duties;	<p>The Consulate is headed by Consul General of India and has following Wings: (i) Consular & Indian Community Affairs (ii) Commerce, Information & Education (iii) Chancery (including Administration) & Political (iv) Culture (vi) International Relations</p> <p>Each Wing is headed by a First Secretary/Second Secretary rank officer.</p> <p>Consulate functions within the purview of business allocated to the Ministry of External Affairs under the Government of India Allocation of Business Rules and Transaction of Business Rules. The functions of the Consulate <i>inter alia</i> include political and economic cooperation, trade and investment promotion, scientific & technological cooperation, cultural interaction, press and media liaison, and consular operations including PIOs/NRIs, in bilateral and multilateral contexts.</p>
(ii)	the powers and duties of its officers and employees;	<p>General Administrative powers are derived from IFS (PLCA) Rules, as amended from time to time.</p> <p>Financial powers of the Officers of the Consulate General of India have been detailed in the Delegated Financial powers of the Government of India Representatives Abroad.</p> <p>Other powers are derived from the Passport Act of India. The</p>
		Officers of the Consulate function under the guidance and supervision of the Consul General.
(iii)	the procedure followed in the decision making process, including channels of supervision and	Decisions are taken as per extant rules and guidelines, where applicable and under the instruction and supervision of the

	accountability;	Consul General
(iv)	the norms set by it for the discharge of its functions;	Norms are set under the instruction and supervision of the Consul General
		IFS PLCA rules and annexures
	the rules, regulations, instructions, manuals and records, held by it or	Delegated Financial Powers of Government of India
		Representatives abroad Rules
(v)	under its control or used by its employees for discharging its functions;	Passport Act
		Manuals of Office Procedures
		Other Central Government Rules and manuals published by Central Government.
		Classified documents/files relating to India relations with Argentina and Uruguay
(vi)	a statement of the categories of documents that are held by it or under its control;	Unclassified documents/files including joint statements, declarations, agreements and MoUs between India and Argentina and country of accreditation-Uruguay
		Passport and consular services application forms

	the particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof;	Consulate General of India functions within the norms of India foreign policy formulated by the Ministry of External Affairs. Policy is implemented by the Consulate under the guidance and supervision of the Consul General.
(vii)		
	a statement of the boards, councils, committees and other bodies	

(viii)	consisting of two or more persons	
	constituted as its part or for the	
	purpose of its advice, and as to	Consulate interacts regularly with representatives of think tanks, academic community and others.
	whether meetings of those boards,	
	councils, committees and other	
	bodies are open to the public, or	
	the minutes of such meetings are	
	accessible for public;	
(ix)	a directory of its officers and	List of Officers is given at Annexure-I
	employees;	
(x)	the monthly remuneration received	A statement of monthly remuneration is at Annexure-II
	by each of its officers and	
	employees, including the system of	
	compensation as provided in its	
	regulations;	
(xi)	the budget allocated to each of its	
	agency, indicating the particulars	
	of all plans, proposed expenditures	The Budget figures for the current financial year (2019-20) are given in the statement at Annexure-III
	and reports on disbursements	
	made;	

(xii)	the manner of execution of subsidy programmes, including the	Consulate General of India does not have any subsidy programme.
	amounts allocated and the details	
	of beneficiaries of such	
	programmes;	
(xiii)	particulars of recipients of	No concessions/permits are granted by Consulate General of India
	concessions, permits or authorizations granted by it;	
(xiv)	details in respect of the	The Consulate website has the required information. It
	information, available to or held by	also makes available to interested individuals various
	it, reduced in an electronic form;	Brochures, CDs and DVDs containing information on India, its people and culture.
(xv)	the particulars of facilities available	The Consulate is open from 9:00 am to 5:30 pm, or 0900 hrs to
	to citizens for obtaining	1730 hrs from Monday to Friday. The holidays observed by
	information, including the working	the Consulate are given on the website www.cgimunich.gov.in
	hours of a library or reading room, if maintained for public use;	Consulate has a library which is open from 1500 hrs to 1700 hrs, Monday to Friday (except on gazetted holidays).
(xvi)	the names, designations and other	Public Information Officer (PIO):
	particulars of the Public	Mr. Abhinav Kumar, Consul (CPV & PIO)
	Information Officers;	Tel: +49-89-21023947
		Email: conscpv.munich@mea.gov.in
(xvii)	such other information as may be	The Consulate website has information which is updated on a regular basis.
	prescribed and thereafter update these publications every year;	