Procedure to upload a copy of new passport and Latest photograph at OCI portal under OCI Miscellaneous Service application:

Step-1 -Please click on OCI Miscellaneos Services and click on proceed.

2 (Online OCI Services	
Over	seas Citizen Of India Cardholder	3
New OCI Registration	OCI Miscellaneous Services	
OCI Registration (In Lieu Of Valid PIO-Card)	 Before you start 	
OCI Registration (In Lieu Of Lost PIO-Card)	 To avail Miscellaneous Service, you must be an existing OCI Card Holder In case the existing OCI card holder wishes to update/upload the latest information about his latest passport, Change in address/Occupation/Contact details, the OCI card holder can select the 	
OCI Miscellaneous Services	option/(s) as given below and upload the latest photograph and requisite documents. These details shall be updated into the OCI system records and an acknowledgement shall be shared with OCI	
Apply For Special Permission (Only For OCI Card Holders)	card holder on his/her registered email ID. The services under these categories are gratis in nature: 1. In case issuance of new Passport Details (each time a new passport is issued up to 20 years of age and once after completing 50 years of age)	
OCI Document Upload/ Re-upload	 In case change in address/occupation/contact details. These Misc services can be availed for re-issuance of OCI Card as well as updating the information time to time as mentioned in the MHA notification dated 16th April, 2021. The re-issuance of new 	
OCI Image Upload/ Re-upload	OCI card will be applicable for following categories: 1. In case of issuance of new passport (once a new passport is issued after completing 20 years of	
Status Enquiry	age.) 2. In case of change of personal particulars viz. name, father's name, nationality etc. 3. In case of loss/damage of OCI registration certificate.	
Re-Print Submitted Applications		
	Prerequisites	
	After Registration	
	Proceed	

Step-2 Please Select Fill New Miscellaneous Application

sc	Online OCI Services	
	Select One Of The Following Options As Per Your Requirement	
N N N N N	Fill New Miscellaneous Application Complete Partially-Filled Miscellaneous Application	
	Back To Main Menu	

Step-3 Please enter below details and click on proceed.

- 1. old passport number as in OCI card
- 2. OCI number
- 3. Date of Birth

	00	CI Miscellaneous Services	6	
Provide Required Information To Proceed				
Passport Number *		Please enter your Passport Number	r	
# Fill-up any one of the following three fields as	recorded in the OCI registration Ca	ard / U-Visa		
U-Visa No #				
OCI Number #				
File No #				
# Fill-up any one of the following two fields as re	corded in the OCI registration Car	rd / U-Visa		
Date Of Birth *				
Mother's Name *				
Mother's Name				

Step-4 Please select passport Particulars Updation and fill the required details and click on proceed.

	Applicant Details			
	Applicant Name : Applicant Date of Birth : Passport Number : Applicant Mail-id : Edit Email ID ervices for re-issuance of OCI Card (Chargeable)	OCI Number : Issue Date : Nationality : Know More	24/DEC/2019 DEU	
Sec.	Change of Personal Particulars Loss / Damage of OCI Certificate / Visa ervices for updation of information in OCI record Passport Particulars Updation 7000-0- (Corunation Updation	Is (Gratis Service) Know More		

Step-5 Please upload Copy of the new passport and Latest photograph.